

Ontario College of Pharmacists



Annual Report 2004-2005



The mission of the Ontario College of Pharmacists is to regulate the practice of pharmacy, through the participation of the public and the profession, in accordance with standards of practice which ensure that pharmacists provide the public with quality pharmaceutical service and care.



Council

2004
2005



From left to right:

Front Row: Morley Bercovitch, Public Member; Leslie Braden, District 7; Della Croteau, Deputy Registrar/Director of Programs; Deanna Williams, Registrar; Larry Boggio, President, District 9; Shelley McKinney, Vice President, District 17; Iris Krawchenko, Past President, District 8; Gurjit Husson, District 15; Connie Campbell, Director of Finance and Administration

Second Row: Remi Ojo, District 3; Stephen Mangos, Public Member; Gerry Cook, District 10; Michael Schoales, Public Member; Susan Burton-Bowler, Public Member; Donald Stringer, District 13

Third Row: Wayne Hindmarsh, Dean, U of T; Elaine Akers, District 2; Katherine Hollinsworth, Public Member; Bob Drummond, Public Member; Reza Farmand, District 4

Fourth Row: Peter Gdyczynski, District 12; Philip Emberley, District 6; Christina Weylie, Public Member; James Delsaut, District 14;

Fifth Row: Garry Dent, Public Member; Thomas Baulke, Public Member; David Malian, District 11; George Phillips, District 5

Not Shown: Marie Ogilvie, District 1; Albert Chalet, District 16; Tina Gabriel, Public Member; Linda Robbins, Public Member

Advancing our profession for the patient needs of tomorrow

Supported by strong and clear strategic directions Council moved forward with initiatives designed to enhance the level of service pharmacists will provide patients. The College worked with government and other stakeholders so these initiatives will come to fruition in the years ahead.

Strategic Plan

Council made significant strides towards completing its strategic goals. Many of these goals will come to fruition in 2005 and 2006. The 2003-2006 Strategic Plan outlines major activities and expectations in five key areas; managing the impact of technology on pharmacy practice, communicating the value of pharmacists in a changing healthcare environment, ensuring the best human resources, managing scope of practice issues and effectively meeting our core mandate of enforcing self-regulation within available resources. Council will undertake a planning process for the 2006-08 strategic plan in the spring of 2006.

Task Force on Optimizing the Pharmacist's Role

Council moved forward with task force recommendations that will ultimately assist pharmacists in assuming an expanded role to better serve the public of Ontario.

In the spring of 2004 the College held District Meetings with members who identified three areas in which they could expand their role. Pharmacists rated

medication reviews, monitoring chronic therapy, and refill authority for chronic therapy as preferred areas of future practice. The areas felt they could make the greatest impact on health care were in refill authority, medication reviews and monitoring based on lab tests.

Accordingly, the following three recommendations were approved by Council:

- That the College develop guidelines for conducting medication reviews
- That the College proceed with the development of policies and protocols to enable pharmacists to accept delegation of authorized acts from other regulated health care professionals
- That the College extend the terms of reference of this Task Force as follows: "To propose guidelines, protocols and policies to optimize the role of the pharmacist".

Council noted that consultation with stakeholders including the Ministry of Health and Long-Term Care, physicians, nurses and third party payers among others was required to ensure that educational programs, proto-



Larry Boggio, President



Deanna Williams, Registrar

cols, and policies for enabling authority and reimbursement are in place. Council acknowledged that work needed to begin with stakeholders to develop outcome parameters and monitoring systems for medication reviews. Clear communication and consultation with stakeholders will be necessary. Additional consultation with stakeholders is necessary to develop a system for sharing of patient data and to ensure the continuity of care.

Physician Statement of Cooperation with Pharmacists

In the spring of 2005 the Council of the College of Physicians and Surgeons of Ontario (CPSO) developed a statement which reflects a willingness for physicians to work in a spirit of cooperation with pharmacists. Council was pleased to note that CPSO is supporting collaborative relationships between pharmacists and physicians.

Stakeholder Consultation on Proposed Standards of Practice for Registered Pharmacy Technicians

For pharmacists to expand their role as envisioned by the task force and members, Council continued to work towards the creation of a new class of regulated professionals – the Registered Pharmacy Technician. Council developed the Proposed Standards of Practice for Registered Pharmacy Technicians. This will support a registered pharmacy technician class that has gained its own scope of practice based on a higher level of knowledge, skills and accountability.

The registered pharmacy technician could provide technical assistance to pharmacists who wish to focus on

the more cognitive aspects of their practice. This new role would support the Standards of Practice, 2003 for pharmacists practicing in community, hospital or long-term care facilities.

Regulation of Pharmacy Technicians - Referral to HPRAC

In 2005 the Minister of Health and Long-Term Care, the Honorable George Smitherman, referred the matter of the regulated pharmacy technician to the Health Professions Regulatory Advisory Council (HPRAC) for review. The College made its submission to HPRAC in April 2005, which in turn is expected to make its recommendation to the Minister in 2006.

Council Approves Phase II Point of Care Public Education Communications Plan

Council approved Phase II of the Point of Care Public Education Communications Plan, including \$1 million in funding over the next three years. The goals of the program remain consistent with those in Phase I: to raise the Ontario public's awareness of the value of the pharmacist-patient relationship, the range and value of pharmaceutical care, and the role of this College. The majority of the funds will be used to develop a new TV commercial to promote concepts that meet with the goals of the program.

It was reported to Council that results of Phase I were either met or exceeded. Nearly all members, 93%, believe the College should continue to educate the public and

84% agree with the intention to make the Point of Care symbol the universal symbol for pharmacy in Ontario. At the same time public opinion polling demonstrated the television commercial did indeed have a measurable impact with the public.

Code of Ethics Review

A working group was struck to review and update the existing code of ethics for pharmacists. The working group will be working towards the development of a new code of ethics that will apply to all classes of registrants including registered pharmacy technicians.

Amendments to the Pharmacy Act, 1991, O Reg. 202/94

Amendments respecting Registration Regulations under the Pharmacy Act were gazetted on September 11, 2004 and have been received by Council for information. The amendments facilitate the College's obligations under the Mutual Recognition Agreement by allowing a non-practicing pharmacist from another province in Canada to move into part B of the Register in Ontario (active, but not providing direct patient care).

Revised Standards of Practice for Pharmacy Managers

These new, integrated standards were developed to support the Standards of Practice, 2003, which apply to pharmacists in all practice settings, and serve to clarify the expectations with respect to the role and responsibilities of managers in all pharmacy practice settings. They apply to community and hospital pharmacists. These standards integrate the previous Standards of Practice for Designated Managers and Standards for Pharmacists Supervising Hospital Pharmacies approved by Council in 2002 and 1999, respectively.

Regulatory Appeals Processes Review

The College was advised by The Honorable Mary Anne Chambers, Minister of Training, Colleges and Universities, of the appointment of former Ontario Justice George Thomson as advisor to conduct a review of the appeal processes in regulated professions and to make recommendations on the best model(s) of appeal mechanisms. Senior staff of the College met with Mr. Thomson and provided input on this initiative.

College Receives International Award

The President, on behalf of Council proudly accepted a prestigious international award for the investigative teamwork that led to the closure and successful prosecution of an illegal internet operation (the canadiandrugstore.com) in 2002 and 2003.

The College's investigative team is the first to receive the 'Investigative Team of the Year' Award from CLEAR – the Council on Licensure, Enforcement and Regulation. This award recognizes an investigative team working in occupational and professional regulation which has demonstrated exceptional performance in a particular case and a history of excellent performance beyond what is normally expected or required.

College Position Respecting Filling of Veterinary Prescriptions

Council agreed to the position that, as with all prescriptions, veterinary prescriptions may only be filled pursuant to an order from a veterinarian licensed to practice in Ontario. This is consistent with the position the College has taken for prescriptions issued by other prescribers. The College of Veterinarians of Ontario is in support of this position.

Program Activity

Registration

- 324 requests were considered by Panels of the Registration Committee, with the majority of these requests related to fluency and structured practical training
- 281 were granted either partially or completely
- 11 were denied
- 32 were deferred
- 1 request was appealed to the Health Professions Appeal and Review Board but was later withdrawn by the appellant

Accreditation

- 83 pharmacies were referred to the Accreditation Committee (compared to 51 last year). Of these, 23 pharmacy files were concluded
- 48 pharmacies had re-inspections (at cost) to address concerns about compliance and failure to meet College policies
- 1 pharmacy was referred to Discipline Committee
- 3 pharmacies were deferred until further information could be gathered
- 3 pharmacies were ordered to have inspections either to ensure that action plans were completed or to gather more information
- 5 pharmacists were referred to Executive Committee as a result of failing to meet the Standards of Practice.
- 1 matter was referred back to Investigations and Resolutions
- 2 previous referrals to Executive Committee were withdrawn

Quality Assurance

Assessment Totals:

- 221 pharmacists were assessed during year
- 178 pharmacists were randomly selected
- No candidates were randomly selected for a second time
- 33 pharmacists were reassessed
- 9 pharmacists who moved from Part B to Part A or referred were selected
- 1 of the above was reassessed

Outcome for first-time randomly selected candidates

- 149 (83.7%) were successful in meeting the standard in all areas
- 159 (89.3%) successfully entered into self-directed category (met standard in all categories or fell below in only gathering information or patient management/follow up)
- 19 (10.7%) required peer guided education

Quality Assurance (continued)

Outcome by Graduation Date

Years since graduation	Number of pharmacists	Number who entered peer-guided learning	Percentage who entered peer-guided learning (of group's total)
0-5 (exempt)	0	N/A	N/A
6-15	47	0	0
16-25	57	6	10.5
>25	66	13	19.7
unknown	8	0	0

Outcome by Place of Practice

Declared place of practice	Number of pharmacists	Number who entered peer-guided learning	Percentage who entered peer-guided learning (of group's total)
Community	140	19	13.6
Hospital/Clinic	26	0	0
Other	4	0	0
unknown	8	0	0

Outcome by Country of Graduation

Country of Graduation	Number of pharmacists	Number who entered peer-guided learning	Percentage who entered peer-guided learning (of group's total)
Canada/USA	124	14	11.3
Other	46	5	10.9
unknown	8	0	0

*unknown information is related to the absence of demographic information being provided on the self-assessment survey.

Complaints

- Complaints Committee reviewed 165 matters involving 208 members
- 8 members were referred to the Discipline Committee. These referrals resulted from matters involving unauthorized dispensing, dispensing errors, professional service or non-supervision
- The Health Professions Appeal Review Board reviewed 6 Complaints Committee decisions/investigations during this period; 5 were upheld by the Board and 1 is currently under re-investigation

Complaints by Type

	Number of matters reviewed	Number of members
Unauthorized dispensing	3	3
Reduction in quantity	1	1
Confidentiality	9	11
Expired medication	2	2
Excessive charges	0	0
Failure to intervene	4	6
Dispensing errors	73	92
Billing irregularities	11	17
Sexual harassment/abuse	1	1
Professional service	27	28
Product selection	1	2
Recordkeeping	4	5
Labelling errors	5	5
Miscellaneous	24	35

Fitness to Practice

- 3 referrals were made to the Fitness of Practice Committee (compared to 3 last year), no hearings before a panel as there were 2 findings of incapacity by the Committee by way of Consent Orders, as the members had enrolled with the Professionals Health Program (PHP) – the resolution of the 3rd referral is pending
- Consent Orders regarding 5 other members, who had enrolled with the PHP were obtained, replacing earlier Orders made at Fitness to Practise hearings
- 3 of the members above related to mental illness etc., the rest to substance abuse
- Currently, further to Fitness to Practice proceedings, a total of 7 members are enrolled with the PHP as a term, condition or limitation on their Certificate of Registration

Discipline

- 15 pre-hearing conferences were held (compared to 21 last year)
- 10 uncontested hearings were held, resulting in findings of professional misconduct (in one case, the penalty has not yet been ordered)
- No contested hearings
- 26 cases were concluded (versus 20 cases last year)
- No cases were appealed to Divisional Court
- 10 motions were heard by the Committee (compared to 9 last year)

The Committee agreed to:

- Dismiss the allegations against the member(s) in 5 cases
- Adjourn a hearing sine die in light of the member's resignation
- Remove terms, conditions & limitations imposed in past disciplinary proceedings
- Adjourn to a later date

The Committee did NOT agree to:

- Dismiss charges for delay & breach of Charter of Rights and Freedoms (motion still incomplete)
- Declare Rule 7 of the Discipline Committee Rules of Procedure void for breach of the Canadian Charter
- Order the College to pay costs to a member where charges had been dismissed on consent

Discipline Case Summaries, 2004/2005

FINDINGS OF PROFESSIONAL MISCONDUCT

No. Member: Charge	Order
<p>1. Aminmahomed Hassam Adatia: Failed to maintain the Standards of Practice of the profession and contravened provincial and federal legislation with respect to the sale of drugs, in that he dispensed narcotics pursuant to prescriptions that he should have recognized as forgeries, and he failed to document authorization for other medications and substitutions.</p>	<p>A reprimand; a 2 month suspension of his Certificate of Registration, 1 month to be remitted upon successful completion within six months of the College's "Jurisprudence Seminar and Examination"*</p>
<p>2. Safwat Milad: Dispensed prescription medications (including Tylenol 3) without authorization, some of which were paid for by third party insurers.</p>	<p>A reprimand; a 3 month suspension of his Certificate of Registration; costs in the amount of \$2,000.</p>
<p>3. William Twigg: Dispensed prescription medication (including Tylenol 3) without authorization.</p>	<p>A reprimand; a 12 month suspension of his Certificate of Registration, 12 months to be remitted in recognition of his prior voluntary withdrawal from practice for 14 months, and recognizing the member's written undertaking not to own a pharmacy, be a Designated Manager, or be paid other than upon a weekly or hourly rate.</p>
<p>4. Power Drug Mart: Breaches of the Drug and Pharmacies Regulation Act in that there were problems with the pharmacy's maintenance, cleanliness, and clutter, lack of adequate working space, a dysfunctional scale, inadequate library materials, and failure to maintain narcotic and controlled drug inventories, to sign prescriptions, and to provide prescription receipts to patients.</p>	<p>Costs in the amount of \$4,000 (recognizing the written undertaking by the owner, Mr. Daniel Yung, agreeing to pay \$1,070 for two unannounced inspections during the next 24 months).</p>
<p>5. Anil Jindani: Failed to maintain the Standards of Practice of the profession and contravened provincial and federal legislation with respect to the sale of drugs, in that he dispensed narcotics pursuant to prescriptions that he should have recognized as forgeries, and he failed to keep records as required regarding his patients and regarding the purchase and sale of narcotic and controlled drugs.</p>	<p>A reprimand; a 4 month suspension of his Certificate of Registration, 3 months to be remitted upon successful completion within 14 months of the "Advanced Professional Practice Laboratories" and the "Advanced Communication Skills" courses and evaluations at the Canadian Pharmacy Skills Program offered through the Leslie Dan Faculty of Pharmacy at the University of Toronto; restrictions on his Certificate of Registration that he not be the Designated Manager of a pharmacy for 36 months*</p>
<p>6. Laura Fannin: Failed to maintain the Standards of Practice of the profession and contravened provincial and federal legislation with respect to the sale of drugs, in that she failed to document prescription authorization or approval of reduced quantities, and dispensed a medication at a patient's request at an unreasonably high frequency.</p>	<p>A reprimand; a 1 month suspension of her Certificate of Registration, 1 month to be remitted upon successful completion within one year of seminars on "Ethical Conduct," "Fundamental Concepts in Substance Abuse," and "Third Party Drug Plans," at the Canadian Pharmacy Skills Program offered through the Leslie Dan Faculty of Pharmacy at the University of Toronto*</p>
<p>7. The same allegations were made against another member who worked at the same pharmacy.</p>	<p>The College and the member jointly requested that the allegations be dismissed due to the fact that the member had never received</p>

No.	Member: Charge	Order
		adequate notice of the referral to Discipline, and the Discipline Committee lacked jurisdiction to hear the matter. The Discipline Committee agreed.
8.	Francine Phillip: Filled prescriptions for her family members at the pharmacy where she was employed, receiving reimbursement from a third party insurer based on the full retail price, but only intending to pay the employer his discounted price; returning to stock (unopened) medication which had previously been dispensed to her family members, for credit against non-prescription items in the employer's store.	A reprimand; a 3 month suspension of her Certificate of Registration, 1 month to be remitted upon successful completion within one year of College's "Jurisprudence Seminar and Examination," and "Law Lesson: The Regulation of Pharmacy Practice," "Law Lesson: Standards of Practice," and "Law Lesson: Professional Liability," at the Canadian Pharmacy Skills Program offered through the Leslie Dan Faculty of Pharmacy at the University of Toronto*
9.	Basem Abd El Malek: Engaged in conduct that would reasonably be regarded by members as disgraceful, dishonourable or unprofessional, in that he directed a number of inappropriate comments of a sexual nature to a young pharmacy technician.	A reprimand; a 1 month suspension of his Certificate of Registration, 1 month to be remitted upon successful completion within one year of a customized workshop focused on establishing and maintaining appropriate professional boundaries in the workplace; costs in the amount of \$2,000*
10.	Ernest Chew: The member was found guilty of an offence that is relevant to his suitability to practice, namely theft under \$5,000 (of non-narcotic medications for his family) from the pharmacy where he was employed.	A reprimand; a 3 month suspension of his Certificate of Registration, 1 month to be remitted upon successful completion within one year of the College's "Jurisprudence Seminar and Examination"*
11.	Salim Surani: He allowed un-needed drugs to be returned from long term care facilities to the pharmacy he owned, and did not have adequate policies in place to prevent his Designated Manager and pharmacists from returning those medications to stock without his knowledge.	A reprimand; a 1 month suspension of his Certificate of Registration; a term, condition or limitation on his Certificate of Registration requiring his successful completion within one year of the College's "Jurisprudence Seminar and Examination," and the "Law Lesson: The Regulation of Pharmacy Practice" at the Canadian Pharmacy Skills Program offered through the Leslie Dan Faculty of Pharmacy at the University of Toronto*
12.	Harold Primmer: as Designated Manager, allowed the pharmacy to be open for approximately 25 minutes without a pharmacist present; breached a term, condition or limitation on his Certificate of Registration in that he failed to successfully complete certain remedial training that had been previously ordered by the Discipline Committee.	A reprimand; a 1 month suspension of his Certificate of Registration; a term, condition or limitation on his Certificate of Registration requiring his successful completion within six months of the "Advanced Interviewing Techniques" course and evaluations offered through the Leslie Dan Faculty of Pharmacy at the University of Toronto; costs in the amount of \$3,500.
13.	Bud Sitka: The member was found guilty of an offence that is relevant to his suitability to practice, namely theft under \$5,000 (shampoo) from a pharmacy, and breached a term, condition or limitation on his Certificate of Registration by not reporting this conviction to the Registrar as mandated by The Pharmacy Act.	A reprimand; a 1 month suspension of his Certificate of Registration.

No. Member: Charge	Order
14. Lise St. Denis: Failed to maintain a standard of practice of the profession in that (using new software) she erroneously billed Ontario Drug Benefit Program(ODB) over an extended period for medications not dispensed.	A reprimand; a 1 month suspension of her Certificate of Registration, 1 month to be remitted upon successful completion within one year of the “Advanced Professional Practice Laboratories” and the “Law Lesson: The Regulation of Pharmacy Practice” and “Law Lesson: Standards of Practice” offered through the Leslie Dan Faculty of Pharmacy at the University of Toronto; costs in the amount of \$3,000*
15. Ali Laal: Contravened terms, conditions or limitations on his (student) Certificate of Registration, in that he misrepresented himself as a registered pharmacy intern, a registered pharmacist, a D.Pharm. etc., and worked as a pharmacy intern, signing prescriptions and counseling patients without direct pharmacist supervision, as required for a pharmacy student.	A reprimand; and, should the individual apply and become a member of the College again, a restriction that he not be allowed to practice pharmacy until the longer of a 6 month period or until he has successfully completed the “Advanced Professional Practice Laboratories” and the “Law Lesson: The System of Laws,” “Law Lesson: Regulation of Pharmacy Practice,” “Law Lesson: Structure and Function of the Ontario College of Pharmacists,” and “Law Lesson: Standards of Practice” offered through the Leslie Dan Faculty of Pharmacy at the University of Toronto; further restrictions on his Certificate of Registration that for a period of 5 years he advise the College of his place of employment, and ensure that his employers confirm to the College that they are aware of this decision of the Discipline Committee, and that he not be allowed to own or be the Designated Manager of a pharmacy; costs in the amount of \$3,000.
	* in these cases, the remediation listed was also ordered as a term, condition or limitation on the member’s Certificate of Registration
16. A finding of professional misconduct in that a member had failed to maintain the standards of practice of the profession, resulting in her dispensing Methyl dopa instead of Metronidazole to a patient.	A reprimand. As the member had already completed the OPA seminar on medication errors, publication of her name was not ordered by the panel.

MOTIONS & OTHER

17. Stanley Glazer: A finding of professional misconduct in that he submitted false claims to a third party insurer for medications not prescribed or dispensed.	The College and the member jointly requested that the allegations be adjourned sine die in light of the member’s resignation from the College, and his undertaking never to reapply for registration or to own a pharmacy, and the Discipline Committee agreed.
18. A member who owned a pharmacy was alleged to have billed ODB for drugs dispensed to patients at long term care facilities after the patients had died but before the pharmacy had been notified of the patients’ deaths; and mis-identifying the prescriber of certain drugs as a physician who no longer worked at the facility.	The member entered into an Acknowledgement/Undertaking with the College, undertaking to provide pharmacy services to long term care facilities in accordance with the standards issued by the Ministry of Health and Long-Term Care. The College and the member jointly requested that the allegations be dismissed due to insufficient evidence to support a finding of professional misconduct, and the Discipline Committee agreed.

No.	Member: Charge	Order
19.	The same allegations were made against another member, who was the Designated Manager of the pharmacy for part of the relevant period.	The College and the member jointly requested that the allegations be dismissed due to insufficient evidence to support a finding of professional misconduct, and the Discipline Committee agreed.
20.	<p>A member was alleged to have sexually harassed and/or sexually assaulted a pharmacy technician.</p> <p>The member brought a motion seeking costs from the College, arguing that that the “commencement of the proceedings was unwarranted,” per s.53 of the Regulated Health Professions Act.</p>	<p>The College and the member jointly requested that the allegations be dismissed due to insufficient evidence to support a finding of professional misconduct, and the Discipline Committee agreed.</p> <p>The Discipline Committee denied the motion.</p>
21.	A member was alleged to have billed ODB for drugs dispensed to patients at long term care facilities after the patients had died but before the pharmacy had been notified of the patients’ deaths.	The member entered into an Acknowledgement/ Undertaking with the College, undertaking to provide pharmacy services to long term care facilities in accordance with the standards issued by the Ministry of Health and Long-Term Care. The College and the member jointly requested that the allegations be dismissed due to insufficient evidence to support a finding of professional misconduct, and the Discipline Committee agreed.
22.	A member applied to remove certain restrictions previously imposed on her Certificate of Registration by the Discipline Committee	Granted.
23.	A member brought a motion requesting an adjournment of his hearing regarding allegations of professional misconduct.	Granted.
24.	A member brought a motion requesting that the Discipline Committee declare Rule 7 of the Discipline Committee Rules of Procedure void as a breach of the Canadian Charter of Rights and Freedoms.	Denied.
25.	A member brought a motion requesting that the Discipline Committee “stay” certain allegations of professional misconduct against him, on the basis that the delay in prosecuting the allegations constituted a breach of his rights under the Canadian Charter of Rights and Freedoms.	Motion ongoing.

Financial Statements

Auditors' Report

To the Council of the **Ontario College of Pharmacists**,

We have audited the statement of financial position of the **Ontario College of Pharmacists** as at December 31, 2004 and the statements of operations, changes in net assets and cash flows for the year then ended. These financial statements are the responsibility of the College's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the College as at December 31, 2004 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

Toronto, Ontario
January 28, 2005

Hilborn Ellis Grant LLP
Chartered Accountants

Statement of Operations

Year ended December 31, 2004

	Budget		
	2004	2004	2003
	\$	\$	\$
	(note 2)		
Revenues			
Pharmacist fees	4,691,493	4,893,126	4,783,443
Pharmacy fees	2,120,000	2,214,775	2,154,853
Registration fees and income	391,463	589,714	475,706
Investment	60,000	86,287	81,306
Sundry	<u>227,990</u>	<u>250,751</u>	<u>214,582</u>
	<u>7,490,946</u>	<u>8,034,653</u>	<u>7,709,890</u>
Expenses (schedule)			
Council and committees	1,927,000	1,793,035	1,700,626
Administration	5,098,978	5,029,709	4,679,160
Property	77,050	53,917	57,674
Niagara Apothecary	<u>24,000</u>	<u>26,479</u>	<u>22,497</u>
	<u>7,127,028</u>	<u>6,903,140</u>	<u>6,459,957</u>
Excess of revenues over expenses from operations for year, before depreciation	363,918	1,131,513	1,249,933
Depreciation	—	<u>384,264</u>	<u>531,511</u>
Excess of revenues over expenses for year	<u>363,918</u>	<u>747,249</u>	<u>718,422</u>

Statement of Changes in Net Assets

Year ended December 31, 2004

	Invested in	Unrestricted	2004	2003
	Capital Assets			
	\$	\$	\$	\$
Balance, beginning of year	3,905,998	630,875	4,536,873	3,818,451
Excess (deficiency) of revenues over expenses for year	(384,264)	1,131,513	747,249	718,422
Investment in capital assets	<u>134,139</u>	<u>(134,139)</u>	—	—
Balance, end of year	<u>3,655,873</u>	<u>1,628,249</u>	<u>5,284,122</u>	<u>4,536,873</u>

Statement of Cash Flows

Year ended December 31, 2004

Statement of Financial Position

December 31, 2004

	2004	2003
	\$	\$
Assets		
Current Assets		
Cash	2,237,225	1,204,850
Accounts receivable	10,283	10,165
Prepaid expenses	<u>193,195</u>	<u>168,467</u>
	2,440,703	1,383,482
Capital assets (note 4)	<u>3,655,873</u>	<u>3,905,998</u>
	<u>6,096,576</u>	<u>5,289,480</u>
Liabilities		
Current Liabilities		
Accounts payable and accrued liabilities	755,579	679,614
Obligation under capital lease – current portion (note 5)	<u>17,603</u>	<u>15,966</u>
	773,182	695,580
Obligation under capital lease (note 5)	<u>39,272</u>	<u>57,027</u>
	<u>812,454</u>	<u>752,607</u>
Net Assets		
Net assets invested in capital assets	3,655,873	3,905,998
Unrestricted net assets	<u>1,628,249</u>	<u>630,875</u>
	<u>5,284,122</u>	<u>4,536,873</u>
	<u>6,096,576</u>	<u>5,289,480</u>

Approved on behalf of Council: President, Chairman of Finance Committee

	2004	2003
	\$	\$
Cash flows from operating activities		
Excess of revenues over expenses for year	747,249	718,422
Depreciation	384,264	531,511
Changes in non-cash working capital		
Decrease (increase) in accounts receivable	(118)	132,812
Increase in prepaid expenses	(24,728)	(46,517)
Increase (decrease) in accounts payable and accrued liabilities	<u>75,965</u>	<u>(145,907)</u>
	<u>1,182,632</u>	<u>1,190,321</u>
Cash flows from financing activities		
Repayment of obligation under capital lease	<u>(16,118)</u>	<u>(11,430)</u>
Cash flows from investing activities		
Additions to capital assets	<u>(134,139)</u>	<u>(361,376)</u>
Net increase in cash during year	1,032,375	817,515
Cash, beginning of year	<u>1,204,850</u>	<u>387,335</u>
Cash, end of year	<u>2,237,225</u>	<u>1,204,850</u>
	2004	2003
	\$	\$
Supplementary Disclosure of Cash Flow Information		
Interest paid	6,314	11,003
Income taxes paid (note 3(d))	-	-

Schedule of Expenses

Year ended December 31, 2004

	Budget	2004	2003
	2004	2004	2003
	\$	\$	\$
Council and Committees	<i>(note 2)</i>		
Council	100,000	87,256	110,179
District/Regional	76,400	43,291	1,235
Committees			
Accreditation	36,000	20,934	8,634
Communication	300,000	311,284	263,311
Complaints	25,000	16,081	34,672
Discipline	235,000	273,093	421,337
Executive	75,000	70,034	50,481
Finance	3,500	2,925	2,388
Fitness to practice	96,700	177,385	109,124
Patient relations	5,000	28	86
Pharmacy technician regulation	105,000	29,002	36,587
Professional practice	65,000	69,297	29,850
Quality assurance	479,400	440,290	400,014
Registration	105,500	69,259	76,390
Structural practical training	189,500	151,840	135,526
Special	30,000	31,036	20,812
	<u>1,927,000</u>	<u>1,793,035</u>	<u>1,700,626</u>
Administration			
Personnel	3,842,028	3,806,472	3,616,814
General			
Association fees	10,000	2,934	5,241
Audit	10,500	12,500	9,940
Bank charges	46,800	42,963	11,401
Consulting general	63,500	75,724	39,263
Continuing education initiatives	12,100	4,534	6,682
Courier and delivery	7,600	12,698	7,684
Donations, contributions and grants <i>(note 6(f))</i>	130,000	128,329	7,290
Election expenses	11,000	6,496	17,580
Equipment leasing and maintenance	227,500	213,517	189,906
Examinations, certificates and registrations	56,400	18,784	46,428
Interest on capital lease	6,500	6,314	11,003
Investigation	-	1,778	97,680
Legal	25,000	78,436	46,636
Insurance - errors and omissions	60,000	79,218	40,627
Pharmacy technician	32,500	37,178	26,755
Postage	69,000	53,209	62,472
Annual Report and Pharmacy Connection	110,000	80,234	99,863
Subscriptions and publications	13,000	8,882	9,848
Supplies and stationery	80,800	58,096	61,142
Telephone	85,050	102,339	78,062
Travel and conferences	199,700	199,074	186,843
	<u>5,098,978</u>	<u>5,029,709</u>	<u>4,679,160</u>

Schedule of Expenses (continued)
Year ended December 31, 2004

	Budget 2004	2004	2003
	\$	\$	\$
Property	(note 2)		
Building improvements	12,000	10,603	18,087
Insurance	25,900	27,368	24,760
Maintenance and repairs	59,200	71,697	63,286
Taxes	54,450	22,257	22,344
Utilities	<u>37,400</u>	<u>32,840</u>	<u>34,220</u>
	188,950	164,765	162,697
Rental income	90,900	93,857	88,032
Management fees	<u>21,000</u>	<u>16,991</u>	<u>16,991</u>
	<u>77,050</u>	<u>53,917</u>	<u>57,674</u>
Niagara Apothecary			
Salaries and administration	30,000	34,851	32,387
Insurance	4,300	4,174	4,098
Utilities	4,000	3,711	3,960
Building improvements and maintenance	2,000	1,009	1,372
Publicity	1,200	255	442
Miscellaneous	1,500	604	1,334
Cost of sales	<u>8,000</u>	<u>9,332</u>	<u>6,589</u>
	51,000	53,936	50,182
Sales, grants and donations	<u>27,000</u>	<u>27,457</u>	<u>27,685</u>
	<u>24,000</u>	<u>26,479</u>	<u>22,497</u>

Notes to Financial Statements

December 31, 2004

1. Description of Organization

The Ontario College of Pharmacists ("College") was incorporated as a non-share capital corporation in 1871 under the laws of Ontario. The College is the licensing and regulatory body for pharmacy in Ontario under the authority of the Pharmacy Act, 1993. The College administers various related statutes and is one of 21 health colleges established under the Regulated Health Professions Act to regulate health professions in Ontario.

2. Financial Statement Presentation

The budgeted figures are presented for comparison purposes only and are not audited.

3. Significant Accounting Policies

a) Capital Assets

Capital assets are recorded at acquisition cost. Depreciation is provided for based on the estimated useful life of the assets as follows:

- i. Buildings – 4% declining balance
- ii. Furniture and Equipment – 15% declining balance
- iii. Computer Equipment – straight-line over 3 years
- iv. Computer Software – straight-line over 2 years
- v. Customized Computer Software – 30% declining balance

b) Equipment Under Capital Leases

The College leases certain of its equipment under capital lease agreements. The assets and liabilities under capital leases are recorded at the lesser of the present value of aggregate future minimum lease payments, including estimated bargain purchase options, or the fair value of the assets under lease. Assets under capital leases are amortized over the shorter of the lease term or useful life of the assets.

c) Revenue Recognition

Membership fees are recognized as revenue in the period to which the membership relates. The membership year coincides with that of the fiscal year of the College, being January 1 to December 31.

d) Income Taxes

As a not-for-profit professional membership corporation, the College is not liable for income taxes.

e) Financial Instruments

The College's financial instruments consist of cash, accounts receivable, accounts payable and accrued liabilities and obligation under capital lease. The fair values of these financial instruments approximate their carrying values, unless otherwise noted. It is management's opinion that the College is not exposed to significant interest rate, currency or credit risks arising from these financial instruments.

f) Management Estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period.

Actual results could differ from these estimates.

4. Capital Assets

			2004	2003
	Cost	Accumulated Depreciation	Net Book Value	Net Book Value
	\$	\$	\$	\$
Land	363,134	-	363,134	363,134
Buildings	3,945,939	1,193,242	2,752,697	2,826,797
Furniture and equipment	812,980	610,840	202,140	238,457
Computer equipment and software	2,143,366	1,805,464	337,902	477,610
	<u>7,265,419</u>	<u>3,609,546</u>	<u>3,655,873</u>	<u>3,905,998</u>

5. Obligation Under Capital Lease

	2004	2003
	\$	\$
Obligation under capital lease, 9.8%, due December 25, 2007, with purchase option at that date in the amount of \$10, secured by certain equipment, monthly blended payments of \$1,869	56,875	72,993
Less: obligation under capital lease – current portion	<u>17,603</u>	<u>15,966</u>
	<u>39,272</u>	<u>57,027</u>

Principal payments due in each of the next three fiscal years are as follows:

2005	17,603
2006	19,408
2007	<u>19,864</u>
	<u>\$56,875</u>

6. Commitments and Contingencies

- a) The College has agreed to maintain and operate the Niagara Apothecary to the December 31, 2005.
- b) The College is presently involved in a legal dispute, the outcome of which is not determinable at this time. Management believes the claim is without merit. The amount of any contingent loss cannot be reasonably estimated. Any settlement resulting from the resolution of this contingency will be accounted for as a charge to income in the period in which settlement occurs.
- c) The College sponsors a defined benefit pension plan. The most recent actuarial valuation, performed as at December 31, 2002, disclosed that the market value of assets exceeded actuarial liabilities on the going concern basis by \$21,548 on the valuation date. The next valuation is required to be performed not later than December 31, 2005. No contributions have been made by the College nor has any expense been recognized in fiscal 2003 and 2004 as the College has been utilizing the surplus of the plan.
- d) The College sponsors a defined contribution pension plan for its employees. The contribution required by the College is a function of qualified employees' annual earnings. The expense recognized by the College during the year was \$153,707 (2003 - \$144,489).
- e) The College is committed to operating leases for office equipment and automobiles as follows:

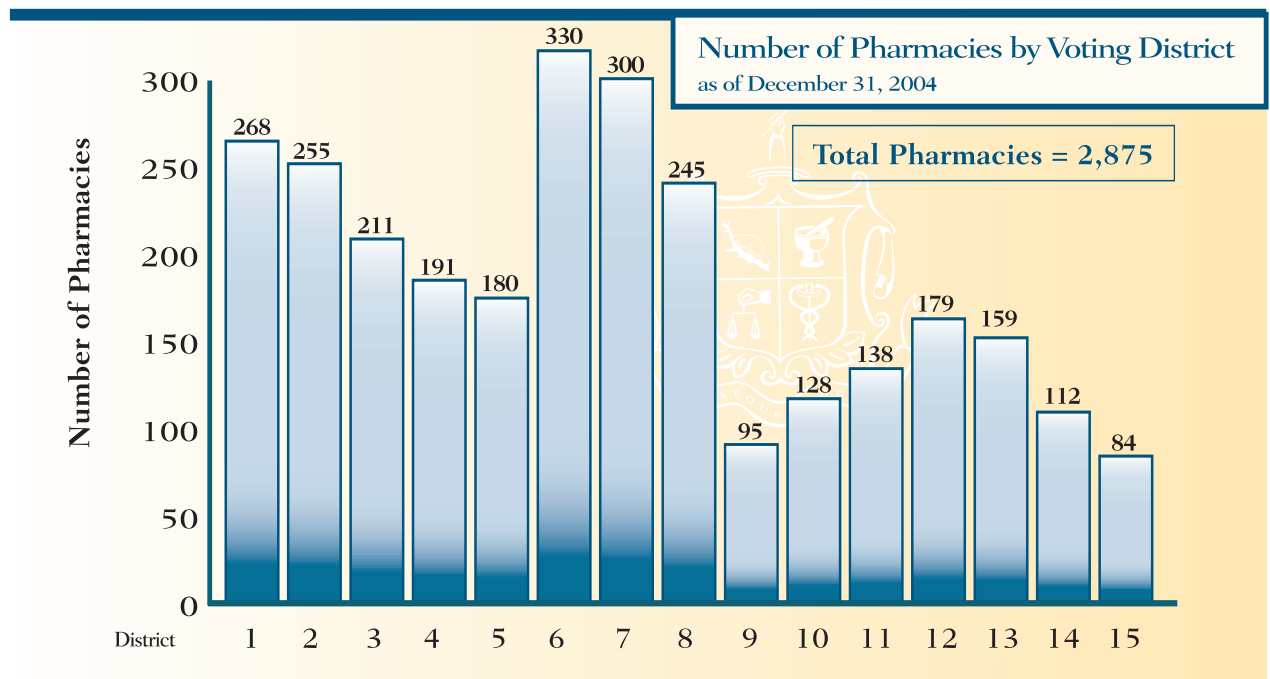
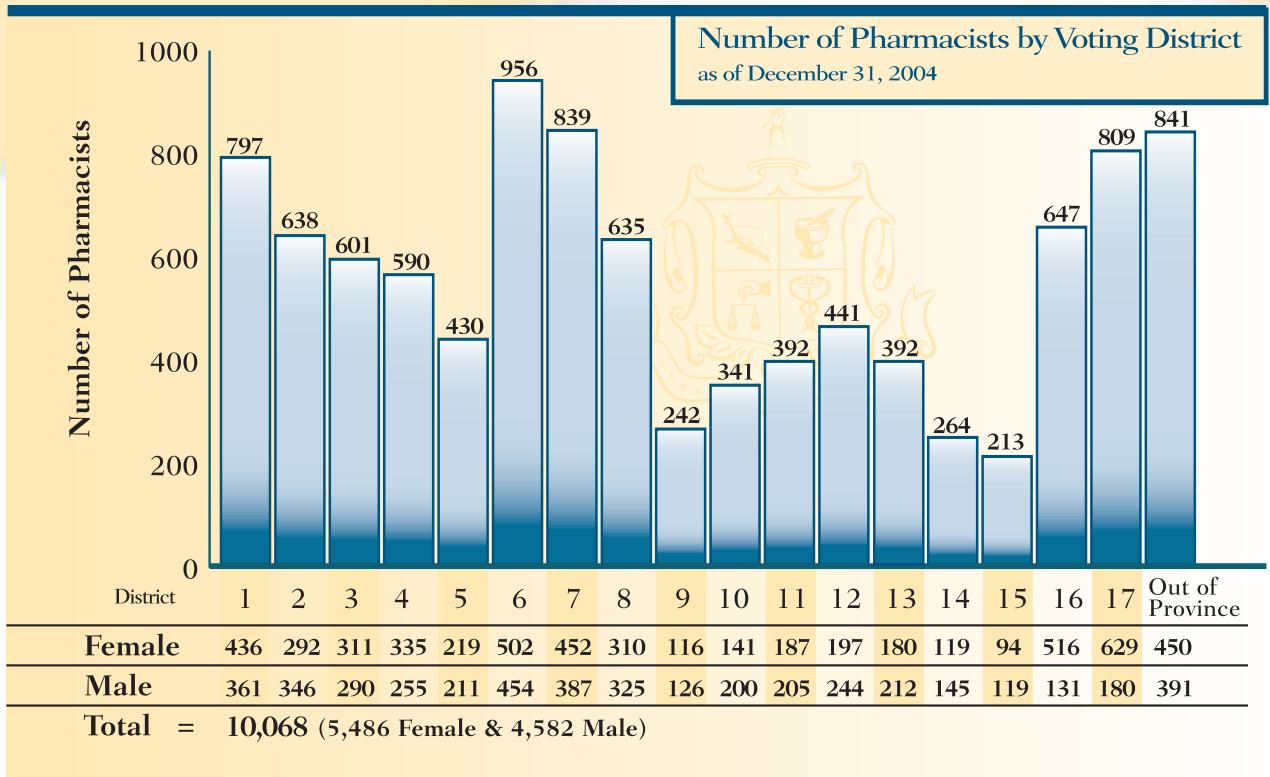
2005	\$160,571	2008	102,055
2006	145,469	2009	<u>89,048</u>
2007	129,728		<u>\$626,871</u>

- f) The College, pursuant to an agreement with the Governing Council of the University of Toronto, has pledged \$500,000 to the University to create an endowment fund in support of a Professorship in Pharmacy Practice. The College has also agreed to provide bridge financing in the amount of \$82,000 to support the Professorship while the endowment fund is built up. During fiscal 2004, the College expended \$100,000 towards the endowment fund and \$22,000 towards the bridge financing. The remaining commitment of the College is as follows:

2005	\$117,000
2006	112,000
2007	<u>106,000</u>
	<u>\$335,000</u>

- g) The College has available to it a banking facility in the amount of \$1,500,000 bearing interest at prime, subject to certain terms and conditions. At December 31, 2004, the banking facility has not been drawn upon.

Statistics



Number of Pharmacists by Employment Type

(By voting district) as of December 31, 2004

Voting District	Community & Hospital	Academia & Government	Industry & Other Professions	Administration & Associations	Students	Retired & Unemployed	Unknown	Total Pharmacists
1-15 Community Practice in Ontario	6,714	107	341	87	6	515	1	7,771
16-17 Hospital Practice in Ontario	1,400	19	5	3	3	26	0	1,456
In Other Provinces	465	28	153	13	5	37	0	701
In the United States	34	8	11	1	1	34	0	89
In Other Countries	25	3	5	0	0	18	0	51
Total in Ontario	8,114	126	346	90	9	541	1	9,227
Total Outside Ontario	524	39	169	14	6	89	0	841
Total	8,638	165	515	104	15	630	1	10,068

Pharmacists in Part A of the Register: 9,403

Pharmacists in Part B of the Register: 664

Deletions from the Register in 2004

	Female	Male	Total
Resignations	75	39	114
Suspensions	1	6	7
Cancellations	20	14	34
Deceased	6	11	17
Total Deletions	102	70	172

Additions to the Register in 2004

	Female	Male	Total
University of Toronto	91	38	129
From Other Provinces	59	25	84
From Other Countries	111	84	195
Total New Registrants	261	147	408
Reinstatements	1	4	5
Totals	262	151	413

Registered Students & Interns

As of December 31, 2004

	Female	Male	Total
University of Toronto	248	74	322
From Other Provinces	27	12	39
From Other Countries	169	104	273
Total Students & Interns	444	190	634

Other Pharmacy Statistics

2004 Totals

Openings	121
Closings	45
Sales	191
Relocations	52

