



# AIT Pre-Registration Form

*For Pharmacists or Pharmacy Technicians licensed in Canada only*

**I am applying to Pre-Register as a:**       Pharmacist       Pharmacy Technician

Circle one: Mr. Ms Mrs. Miss      OCP Number: .....

Surname: ..... PEBC ID Number: .....

Given Name(s) in full: ..... Previous Surname: .....

Street Address: ..... Apt. #: .....

City: ..... Province: ..... Postal Code: .....

Phone: ..... Mobile: ..... Fax: .....

Email (mandatory): .....

### Education

School of Graduation: ..... Country: ..... Date of Graduation: .....

**Examinations**     PEBC Qualifying Examination      Date Successfully Completed: .....

### Personal Professional Liability Insurance Declaration

I hereby declare that I have personal professional liability insurance coverage and that I will continue to maintain this insurance as prescribed in Article 2 of College By-Law throughout my registration.

List all jurisdictions in which **you are presently or have been registered** as a pharmacist or pharmacy technician:

Province/State/Country:      Year of Registration:      Current Status:

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**Good Character**     Submit a completed Declaration of Good Character

**Fee**     \$146.90 payment enclosed (\$130.00 + 16.90 HST) *Please Note: fees are subject to change without notice*

### Consent

I hereby authorize the Ontario College of Pharmacists to exchange information with the education institutions, examination bodies or licensing authorities noted on this application for the purpose of validating the information I have provided with respect to meeting the registration requirements to obtain a certificate of registration.

Signature of Applicant ..... Date .....



# Declaration of Good Character

## Guidance for Completion of the Declaration Questions

The following information is provided to assist you in completing the declaration questions that follow. Please read this information carefully and confirm your review of the information below, before you complete the Declaration questions.

In questions 1 and 2 you are asked to report if you have had a *finding of guilt* or are the subject of any proceeding, related to any offence, in any jurisdiction.

Being found “*guilty*” means that a court has found that you committed the offence, even if you have been pardoned or received a conditional or absolute discharge. Even if you were not convicted, you must report any finding of guilt.

An “*offence*” is a breach of law that is prosecuted in a court. This includes criminal offences, as well as any other offences under federal, provincial or municipal statutes. Although you are to report any offence, even if it does not relate to the practice of pharmacy, please note the College is particularly interested in any offence, in any jurisdiction related to the use, possession or sale of drugs; any offence under the Controlled Drug and Substances Act (Canada), or any offence, in any jurisdiction related to the practice of pharmacy or any other profession or occupation.

In questions 3 and 4 you are asked to report if you have had a *finding*, or are currently the subject of a proceeding, of professional misconduct, incompetence or incapacity or any like finding, in any jurisdiction *in relation to the practice of pharmacy* or any other profession or occupation.

A “*finding*” occurs after a formal hearing or by a formal admission by you of wrongdoing or of incapacity (for e.g. before a Discipline Committee or Fitness to Practise Committee). This question is similar to the first two questions and requires you to report any finding related to professional misconduct, incompetence or incapacity, even if a different term is used to describe the issue, in pharmacy or in any other profession or occupation.

You are currently “*facing a proceeding*” if you have been notified that there will be a hearing held in respect to allegations of professional misconduct, incompetence, incapacity, or a similar issue (different words are used by different regulators to describe the same concept).

An offence “*in relation to the practice of pharmacy*” means that it has some relevance to your practice or your suitability to practice the profession. If in doubt, it is safer to report a finding of guilt than to risk failing to make a required report. Just because a report has been made does not mean that the College will take action—all of the circumstances will be considered individually.

In question 5 you are asked to report anything that may affect your ability to practice the profession safely, effectively and ethically. The sub-questions require that you consider your health, knowledge, ability, behaviour and judgment and determine if there is anything that may affect your suitability to practice the profession. If in doubt, it is safer to report a concern than to risk failing to make a required report. Just because a report is made it does not mean that you will be unable to pursue registration with the College – all of the circumstances will be considered individually.

By indicating your agreement below, you acknowledge that you have read and understand the information above, which is provided to assist you in answering the declaration questions that follow. If you do not understand the questions or require further clarification about any of the questions you may contact Client Services at [occlientservices@ocpinfo.com](mailto:occlientservices@ocpinfo.com) for assistance.

I have read and understand the Guidance for Completion of the Declaration Questions

I agree

.....  
Name (please print)

.....  
Signature

.....  
Date

